



## **CITY OF SAN BRUNO**

Community Services Department

### **MEETING MINUTES**

#### **Senior Citizens Advisory Board July 19, 2016**

1. **Call to Order/Roll Call:** Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 9:02 a.m. Board Members Present: Chair Goff, Vice Chair Green, Carmichael, Hayes, Kreisel, Luzaich, and Treasure Hornung. Board Members Absent: Donnelly. Staff Present: Brewer, Madonich, Aker.
2. **PLEDGE OF ALLEGIANCE:** Chair Goff led the Pledge of Allegiance.
3. **APPROVAL OF AGENDA:** **MSC Carmichael/Green** to approve the agenda of the July 19, 2016 meeting. Approved unanimously.
4. **APPROVAL OF MINUTES:** **MSC Luzaich/Kreisel** to approve the minutes of the June 21, 2016 meeting. Approved unanimously.
5. **PUBLIC COMMENT:** None.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
  - a. Treasurer's Report – June 2016 Treasurer's Report filed for audit.
  - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data - Monthly Information and Referral Report and Nutrition Site Report were distributed and reviewed, received, and filed for June 2016.
  - c. Receive and File Minutes of Program Committee and Events Committee – Coordinator Madonich reported that the Committee selected a movie for August. She also reported that they would be having a new speaker present in August but that they would be charging a \$4 entrance fee to cover her speaker's fee. Chair Goff asked how much money the Elvis show made and Treasurer Hornung replied that the revenue for the show was \$838.70 and that the Senior Center received 25% of that revenue which totaled an amount of \$209.67.
  - d. Senior Advisory Board Annual Report Draft – Superintendent Brewer handed out a draft of the annual report and asked for the Board to provide some goals before their presentation to the City Council on August 23, 2016. The Board talked over a few ideas but decided to ask their constituents for input and would provide Superintendent Brewer with some goals over the next few weeks.

8. **UNFINISHED BUSINESS:** None.

9. **EXCLUDED CONSENT:** None.

10. **ITEMS FROM STAFF:** Superintendent Brewer updated the Board that the plans and specifics for the bocce ball turf were currently in the City Attorney's office and would then go to the City Council for final approval.

11. **PUBLIC COMMENT:**

12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** Board Member Kreisel requested a new screen door in the kitchen. He also asked staff to provide information on how much money was being collected from Pedro players and for some action to be taken in order for them to properly sign in at the front. Staff said they would put a sign on their sign-up sheet table to try to get them to sign in at the front. Board Member Kreisel also asked about the afternoon janitor's specific job duties and Superintendent Brewer replied that she would ask their Supervisor for that information. Board Member Carmichael asked for an update on the repairs of the Senior Center bus. Superintendent Brewer replied that staff had been contacting the repair company but that they were having a hard time finding the part that was needed to fix the problem.

13. **ADJOURNMENT:** With no other business to be conducted, **Board Member Carmichael**, adjourned the meeting of the Senior Advisory Board at 9:42 a.m.